

## High School Assurance form

High schools sending students to the Lyndon State College Early College Program must assure that any remaining requirements for graduation will be met by the courses taken through ECP and provide clear guidance to both the student and Lyndon regarding those requirements.

Participation in the Lyndon Early College program requires the following:

### **Graduation Assurance:**

- 1) High Schools will ensure that students will meet high school graduation requirements with the courses in which they are enrolled at Lyndon.
- 2) Both the high school principal and the student's guidance counselor will sign a Schedule Assurance for both fall and spring of the ECP year. This form approves the selected Lyndon classes and guarantees that if the student satisfactorily completes these classes (per: high school grade requirements), the student will graduate from that high school.
- 3) If the ECP student is dismissed from Lyndon on academic or behavioral grounds, Lyndon will notify the high school principal immediately. The sending high school will take responsibility for all further academic instruction that year.

### **Guidance Assurance**

- 1) High school guidance counselors will work closely with ECP students on college applications to be sure they are filled out properly and submitted on time.
- 2) High school guidance counselors will certify that ECP students enroll in the college courses that meet any remaining high school graduation requirements. Guidance counselors will inform ECP student of any grade/grade point average requirements for those classes as well.

### **Academic Assurance:**

- 1) High school will accept all ECP courses as AP courses on the ECP student's transcript.
- 2) High school will accept each college credit -bearing course for one high school credit.
- 3) ECP students cannot change their course selection after their schedules have been made and the Schedule Assurance forms signed.
- 4) If the high school student removes him/herself from the ECP program, the high school is responsible for returning that student to his/her sending high school and all further academic instruction.

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High School Principal

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Date

Assurance Form is to be completed and returned to:

Trevor Barski

Associate Director of Admissions/Dual Enrollment-Early College Coordinator

(802) 626-4848

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